

Farhad Tavassoli, AICP

5839 E. Sanna St. Paradise Valley, AZ 85253

T: (623) 696-9220

emailfarhad@hotmail.com

<http://www.linkedin.com/in/farhad>

- OBJECTIVE** Planning position where over six years of experience and an excellent work ethic can provide quality service to various clients in a teamwork atmosphere.
- EDUCATION** Master of Environmental Planning, Arizona State University, Tempe, Arizona. 2003
- Bachelor of Science in Planning, Arizona State University, Tempe, Arizona. 1998
- OFFICE HELD** Arizona Chapter of the American Planning Association (AzPA). **Vice President for Professional Development.** Served as member of the AzPA Executive Committee. Scheduled, moderated and spoke at various workshops and seminars. Updated members about various professional development topics. January 2007 – December 2008.
- SPECIAL SKILLS** Comprehensive Planning, Current Planning, Community Planning, Water Resource Planning, Project Management, Intergovernmental Coordination, Computer Literacy, GIS Mapping, Report Writing, Grant Applications, Statistical Analysis, Architectural Design Review, Landscape Plan Review, Building Plan Review, Oral Presentations, Meeting Facilitation, Training and Mentoring
- JOB EXPERIENCE** City of Goodyear. Goodyear, Arizona. **Planner III.** Managed several zoning, site plan and subdivision cases for proposed commercial, industrial and residential developments. Worked as planning project manager for a 20,000-acre master planned community. Prepared several zoning ordinance text amendments. Wrote staff reports and prepared several visual and oral presentations for Planning and Zoning Commission and Mayor and City Council. Coordinated landscape plan and architectural design review processes. Serviced customers at the counter and via telephone. Applied technical, interpersonal and customer service skills. January 2004 – April 2009.
- Yavapai County. Prescott, Arizona. **Planner-Journey.** Reviewed special use permit and rezoning applications. Wrote staff reports and agenda items. Conducted visual and oral presentations for Planning and Zoning Commission, Board of Supervisors and general public. Coordinated community planning efforts for several unincorporated communities. Prepared state planning grant application and was awarded funding. Generated GIS maps, databases, and demographic information for public. Addressed customer needs and concerns throughout the planning process. January 2003 – December 2003.

Flood Control District of Maricopa County. Phoenix, Arizona. **Planner-Intern.** Developed research and written material for 2002 Comprehensive Plan. Wrote Memoranda of Understanding, Resolutions, Scopes of Work, and Agenda Items. Prepared PowerPoint presentations for Advisory Board and Board of Supervisors. Coordinated major groundwater recharge efforts. Applied GIS and desktop publishing skills for numerous planning projects. May 2001 – January 2003.

MEMBERSHIPS

American Planning Association
American Institute of Certified Planners (Certified Planner No. 020667)

**SOFTWARE
PROFICIENCY**

Microsoft Windows, Microsoft Office (Word, Excel, PowerPoint, Access, Publisher, Outlook), Adobe Pagemaker, Adobe Illustrator, ArcGIS, Photoshop, SPSS

**GOALS AND
INTERESTS**

Green building, sustainability, sitting and passing the LEED Green Associate examination by December 2009, attending educational workshops related to planning practice and advances in geographic information systems.