



Employment Opportunity Planner II

City of Phoenix

<https://www.phoenix.gov/employment>

ABOUT THIS POSITION

Planner II positions review development construction plans, provide assistance to developers and the public, as well as coordinate with other disciplines to ensure the stipulations of approval are included and implemented. These positions perform advanced analysis of technical data and major project work in the field of urban planning.

Planners II in the Zoning Division serve on interdepartmental committees and coordinate large processes such as application screenings, annexations, regulatory license requests, school district notifications, text amendments, and the preparation of interpretation letters. Some Planners II may assist with hearing processes such as the Planning Commission or Zoning Adjustment Hearing Officer. Work is subject to technical review through the evaluation of reports.

Planners II in the Site Planning Division are typically assigned to interdisciplinary development teams, reviewing plans for code compliance, providing assistance to developers, and coordinating with other disciplines to ensure that stipulations are implemented. Site Planners II attend development meetings, are well-versed in the Zoning Ordinance, and have developed a general knowledge of all disciplines in the development process. They negotiate with developers and other departments, implementing stipulations established through public hearing processes. They have a high degree of contact with developers and the public and develop long term relationships with developers due to long term project assignments and repeat submissions. Site Planners II have a significant amount of autonomy in making recommendations and negotiating with developers.

Currently there are multiple vacancies in the Planning and Development Department This eligible list may be used by any department for any current or future vacancies over the life of the eligible list.

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RECRUITMENT DATES

Recruitment closes September 18, 2017. All materials must be received by 11:59 p.m. on this date.

SALARY

\$26.15 (minimum) - \$39.06 (maximum) hourly / \$54,392-\$81,245 annually.

Comprehensive benefits package includes: 11.5 paid holidays, 12 vacation days, 15 sick days, free bus/light rail pass, traditional pension and 457/401 plans, tuition reimbursement upon hire, choice of Blue Cross/Blue Shield or Cigna HMO, PPO. For more details, visit:

<https://www.phoenix.gov/hrsite/Benefit%20Category/007.pdf>

AA/EEO/D/V Employer – 251 West Washington, Phoenix, AZ 85003 Job Line: (602) 534 – JOBS (5627)

This publication can be provided in an alternative format upon request.

Call: (602) 495-5700 TTY: (602) 261-8687



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JOB REQUIREMENTS

- Two years of experience in the field of urban planning.
- Bachelor's degree in city or urban planning, landscape architecture, engineering, architecture, political science, a related field, or a field related the specialty area of transit planning.
- An equivalent combination of relevant experience and education may be considered.
- Only the highest qualified will be posted to the eligible to hire list.
- An equivalent combination of related experience and education may be considered.
- Only the highest qualified will be posted to the eligible to hire list.

PREFERRED QUALIFICATIONS Includes the job requirements listed above, plus:

- Experience in planning and knowledge of the City of Phoenix procedures.

HOW TO APPLY

Apply online by completing the required information and attaching your cover letter and resume. Please include your experience as it relates to the qualifications stated above.

YOUR COVER LETTER AND RESUME, PLUS ANY OTHER REQUESTED MATERIAL, MUST BE IN ONE ATTACHMENT. Only online applications are accepted for this position. The results of the resume screening process will be sent to your primary email address.

WHAT YOU NEED TO KNOW

- All finalists for positions are subject to a criminal background check applicable to the department or position.
- For other important information related to employment with the City of Phoenix, please visit: <https://www.phoenix.gov/hrsite/Documents/Talent-Acquisition/Employment-Information.pdf>
- If you need assistance applying for this job, please contact our HR Connection Center at (602) 495-5700.

REFERENCE

Planner II, JC: 19240, ID# 24247, 6m, CP, Benefits:3, Q

City of Phoenix is an equal opportunity employer; our employees demonstrate superior seamless customer service, integrity, and commitment to innovation, efficiency, and fiscally responsible activity.

AmeriCorps, Peace Corps, and other national service alumni who meet the required qualifications are encouraged to apply.

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